

**To receive the business plan objectives set by the Town  
Council committees and consider any actions and  
associated expenditure**

**Report to:**

Town Vision

**Date of Report:**

9.3.26

**Officer Writing the Report:**

Town Clerk / RFO

**Pursuant Minute:**

Town Vision held on 28.10.25 – minute 43/25/26

**Purpose of the report:**

To provide an update on the implementation and outcomes of the new format for monitoring the Town Council's Business Plan.

**Officer's Recommendations**

That Members note the contents of the report and consider the effectiveness of the revised monitoring arrangements for the Business Plan.

**Report Summary**

It was recommended to Full Town Council that the method for monitoring the delivery of the Business Plan be amended to create a more streamlined, consistent, and easily reportable process. Under the new approach, each committee is required to review its objectives at every scheduled meeting and report progress to the Town Vision Sub Committee on a six-monthly basis.

This revised system has significantly reduced pressure on the Town Clerk and the Administration and Finance departments.

The Personnel Committee agreed that the setting of its objectives be delegated to the Chair and Vice Chair, with a report to be brought back to the Committee at its June meeting.

As the Sub Committees have not yet met, no objectives have been formally set. The establishment of objectives will depend on the outcome of the proposed new Town Council Committee structure.

Although only a small number of objectives have been set so far, it is important to highlight that a substantial amount of excellent work continues to be delivered on behalf of Saltash Town Council.

**Signature of Officer:**

Town Clerk / RFO